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**Important Information for users of RVS Minibuses**

As part of our contract with Hampshire County Council to run the Rushmoor and Hart Community Transport Schemes we are obliged to inform you of the following.

1. Responsibility for carrying out individual passenger risk assessments belongs with the group that hires a vehicle from us. This includes where the passenger is exempt from wearing a seat belt on medical grounds.
2. Responsibility for carrying out wheelchair risk assessments where a passenger remains seated in a wheelchair when travelling also belongs with the group hiring the vehicle from us.

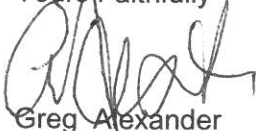
As a minimum the latter should include consideration of the following;

- i. The make and model of the wheelchair
- ii. Whether the wheelchair has been 'crash tested' by the manufacturer.
- iii. Whether any modifications have been made to the wheelchair.
- iv. The weight of the wheelchair
- v. Whether any specific equipment is needed to secure the make/model of the wheelchair and the user of it.
- vi. Any individual needs of the passenger, e.g. communication boards or knee blocks.

We can offer support and advice on passenger and wheelchair risk assessments; if you do need any assistance in this respect please contact Ian Thomas on 01252-540162 or via email, [ian@rvs.org.uk](mailto:ian@rvs.org.uk)

All current RVS minibuses have been adapted to allow the carrying of wheelchairs where the user remains seated in it throughout the journey and can be used as such providing the driver or a passenger assistant travelling with them holds a current MiDAS Accessible certificate. Restraints for securing wheelchairs up to 120kg and appropriate user seat belts are provided with each bus.

Yours Faithfully



Greg Alexander

Chief Executive.